

# WCHRA January Board Meeting

## MINUTES

JANUARY 20, 2010

11:45 AM TO 1:00 PM

AT ENSTROMS CANDY

<b>MEETING CALLED BY</b>	Shelly Williams, President
<b>TYPE OF MEETING</b>	Board Meeting
<b>FACILITATOR</b>	Shelly Williams, President
<b>NOTE TAKER</b>	Linda Davidson and Barbara Burr for Debbie Balmer
<b>ATTENDEES</b>	Jennifer Gagliardi, Kelly Dosier, Barbara Burr, Tonya Hicks, Eileen Gavin, Nina Anderson, Mandy Arellano, Darla Fortner, Michelle Smith, Dawn Hodges, Shelly Williams, Linda Davidson

## Agenda topics

OPENING: Call to Order

START TIME: 11:50 AM

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Please keep an ongoing record of your CAP activities	Each Director	January 31

APPROVAL ITEMS: Minutes, November 28 2009; Treasurer's Report, November, December 2009 And January 2010

DISCUSSION
<p>Secretary's Report            Changes and Additions: On page 2, paragraph 3 "mike" should be "mic."            Michelle Smith moved that minutes be approved. Dawn Hodges seconded. Minutes were approved with correction.</p> <p>Treasurer's Report            Treasurer was instructed to contact SHRM representative, Kristine Hoffman, for reimbursement of Leadership Conference expenses.            Kelly Dosier said MemberClicks fees are increasing 6%. Four percent is budgeted.            KD moved, Eileen Gavin seconded and Treasurers Reports were approved.</p>

## DISCUSSION ITEMS

DISCUSSION
<p>Professional Development: Jennifer Gagliardi passed around the 2010 Professional Development Calendar.</p> <p>Membership: Dawn Hodges reported we had 125 renewals at this time last year. We have 40 right now, but we started later. Only three have said they aren't renewing.            Conclusions:</p> <ul style="list-style-type: none"> <li>&gt; Because we think requesting people have to fill out their profile to renew is making people put it off, we will not ask for profile updating with renewal</li> <li>&gt; Membership will tell people they can bring their check to the luncheon.</li> <li>&gt; Renewals who pay late – Their due date doesn't move. (Example: Due in January, pay in February, January remains their renewal month.</li> <li>&gt; SW asked if we are watching that people can visit free only once. Dawn Hodges: yes, they receive an invoice.</li> </ul> <p>Jobing.com: Nina Anderson reports we have another year on our Jobing.com contract.</p> <p>Board Vacancies: After a discussion of by-laws, preferences and practicality, Barbara Burr suggested:</p> <ul style="list-style-type: none"> <li>&gt; All positions are open (our bylaws state each position is for one term) other than President and President-Elect.</li> <li>&gt; Current board members have "first pick"</li> <li>&gt; We ask membership to apply for "current opening"</li> <li>&gt; The procedure to apply is to 1) talk to the President-Elect, and 2) Submit a letter of interest.</li> </ul> <p>Volunteer Review: SW is setting up meetings with board members as a review and for feedback.</p> <p>State Leadership Conference (April 23): Get it on your calendar.</p>

Bechtel and Santo for spring conference, with Q&A session. Limited to 100 participants and four vendors due to space issues at 2 Rivers. Same price, \$149 and \$159. Registration open to members only 2-1 to 3-1, then to the public. Sponsorship is in 4 levels.

Several people passed the certification testing. Congratulations!

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Membership: Check membership renewal and invoice instructions given on website	Kelly Dosier	
Board Vacancies: Nina Anderson will send format for Letter of Interest for publishing in newsletter.	NA to Linda Davidson	January 28
Get on calendar: Leadership Conference in Denver at Loews in Glendale, Friday, April 23, 2010	Board members	
Email broadcast to 20 companies for sponsorship	Conference committee	

**ADJOURNMENT**

1:05 PM